

Advertisement for the post of Project Manager (E-Governance)

Ref. No:	HR & Admin/2022/Recruit/01, dated 07/04/2022
Position	Project Manager (e-Governance)
Qualification	BE/B.Tech in CS/IT/EC or relevant Stream OR MCA OR M.Sc. in CS/IT
Experience	<p>Overall 15-18 years of experience in e-governance with minimum 5-7 years of experience in handling end to end project implementation individually as a part of project management team</p> <ul style="list-style-type: none"> • Strong understanding of the projects implementation in e-Governance domain as a Project Manager • Strong understanding of HR, PMIS, Account & Payroll, Budget & monitoring, Scheme Monitoring, Leave Management, e-Office systems, Inward & outward management, establishment etc. • Strong understanding on government rules, regulation under e-governance domain • Project Management Certificate PMP / Prince2 would be added advantage
Place of Position	The position is based in Bhopal, Madhya Pradesh
Objectives of this Role	<ul style="list-style-type: none"> • To Lead and manage the triple constraints of the projects (Scope, Schedule & Cost) running in the e-governance domain • Client Interaction and meeting for requirement management • Able to deliver the POC as per the concepts/ idea suggested by the management under the e-commerce domain • Scope Analysis, Cost estimation for business ideas, tender or direct requirements • Convert projects into Product • To align the project objective with the organization business objectives to achieve the goal and targets
Daily and Monthly Responsibilities	<ul style="list-style-type: none"> • Handling a specific portfolio of similar nature of the projects under the e-governance domain • Prepare estimations for the requirements, scope • Prepare technical presentation for the requirement • Creating, controlling and monitoring the projects plan • Establishing effective project communication plan • Performing stakeholder management • Facilitating change requests to ensure that all parties are informed of the impacts on schedule and budget.

	<ul style="list-style-type: none"> • Identifying and developing new opportunities with clients. • Obtaining customer acceptance of project deliverables. • Managing customer satisfaction within the project transition period. • Perform to achieve the organizational business objectives • Ensure the process implementation and adherence within the vertical • Responsible for process improvement • Responsible to ensure the Quality of the projects • Responsible for the deliveries as per the timeline • Meeting with project team members to identify and resolve issues. • Responsible to perform root cause analysis along with the team • Preparing status reports by gathering, analyzing, and summarizing relevant information and submitting to management. • Keeping inform all the stakeholders • Evaluate project performance
<p>Skills</p>	<ul style="list-style-type: none"> • Good Understanding of the Software development life cycles (waterfall, Iterative, Adaptive, hybrid) • Good understanding of AGILE Framework and SCRUM methodology • Able to prepare PMP, WBS • Ability to perform Risk and DAR management in the projects • Ability to perform CAR in the projects • Good understanding of CMMi ML3/5 processes for the delivery of the software application • Governance dashboard to present to management for the vertical to provide the current status of the projects running under the vertical • Strong understanding on types of business contracts • Strong understanding on effort and cost estimation of the projects including function point & story point estimation techniques • Resource requisition and resource management for the projects • Ability to forecast and plan capacity needs for the project and work with workforce planning team to place • Act as a bridge between client and leadership team • Technical Proficient in Microsoft Technologies Stack (.NET latest frameworks and .NET Core, Microsoft SQL Server, Power BI, SSRS or any other reporting tools),

	<ul style="list-style-type: none"> • Understands the integration through Web API Development, • Payment Gateway Integration • Understand the Current UI/UX design requirements CSS, bootstrap / responsiveness / CMS etc. • Understands the GIGW guidelines • CERT-In guidelines and its implementation • Good understanding of AI / Block chain to implement for the e-commerce domain use cases • Project Management Certificate like PMP / Prince2 would be added advantage • Experience to work upon tools like Jira, DevOps or any project management tools would be added advantage • Worked upon Minitab or any other statistical analysis tool to analyze the project data
Other Requirements	<ul style="list-style-type: none"> • Please mention your industry certification like PMP /Prince2 /CSM/MTA/MCSD etc. details in your CV (Technical / Managerial / any other) • Please provide your last performance rating • Please mention your training taken details in your CV • Please provide 2 references
	<p>Suitable candidates may send their resumes in PDF at careers@crispindia.com within 10 days of publication of this advertisement.</p>

MANAGING DIRECTOR, CRISP BHOPAL