Terms of Reference

Position	Project Coordinator
Qualification	BE/M.Sc(IT/CS)/MCA of B.Sc (Computer Science/IT).
Experience	4+ Years
Additional Requirements	• Ability to use MS Office • Good command on written English and Hindi.
Role & Responsibilities	1. Understanding of all the phases of SDLC 2. Experience of client coordination & working at client side 3. Good communication and interpersonal skills. 4. Works closely together with project in-charge and project coordinator. 5. Place of work will be initially at client side. 6. Maintained the confidentiality of client information/records 7. Experience to prepare the project documents as per project requirement.

Suitable candidates may send their resumes in PDF at Careers@crispindia.com within 10 days of publication of this advertisement.